



भा. कृ. अनु. प. – केन्द्रीय शुष्क क्षेत्र अनुसंधान संस्थान
ICAR - Central Arid Zone Research Institute
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F. No. 5(2)2017-18/Adm. IV/

Dated: 27.02.2018

NOTICE INVITING TENDER THROUGH E-PROCUREMENT

The Director, ICAR-Central Arid Zone Research Institute, Jodhpur invites online bids under Two bid system from the registered firms/authorized dealers/agency for supply of library books as per list attached.

Critical Date Sheet

1.	Date and Time for Issue/Publishing	12.30 PM on 27.02.2018
2.	Document Download / Sale Start Date and Time	12.30 PM on 27.02.2018
3..	Document Download / Sale End Date and Time	02.00 PM on 08.03.2018
4.	Bid Submission start Date and Time	12.30 PM on 27.02.2018
5.	Bid Submission End Date and Time	02.00 PM on 08.03.2018
6.	Date and Time for Opening of technical Bids	02.00 PM on 09.03.2018
7.	Address for Communication	Director, ICAR-Central Arid Zone Research Institute, Jodhpur-342003 (Raj.) India

IMPORTANT NOTES:-

- i) Tender Documents can be downloaded from ICAR-CAZRI website www.cazri.res.in or from the Central Public Procurement Portal www.eprocure.gov.in. Bidders should enroll / register in the e-procurement module of Central Public Procurement Portal through the website : www.eprocure.gov.in for participating in the bidding process. Bidders should also possess a valid DSC for online submission of bids.
- ii) **Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.**
- iii) ICAR-CAZRI reserves the right to accept / reject any or all the tenders in part /full without assigning any reason thereof.
- iv) ICAR-CAZRI will not be responsible for any delay in enrollment / registration as bidder or submitting /uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website www.eprocure.gov.in and enroll their Digital Signature Certificate and upload their quotation well in advance.

- v) Any change / corrigendum/ extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.
- vi) The tender form/bidder documents may be downloaded from the website: <https://eprocure.gov.in/eprocure/app> . Online submission of Bids through Central Public Procurement Portal (<https://eprocure.gov.in/eprocure/app>) is mandatory. Manual bids shall not be accepted.
- vii) Tenderers/bidders are requested to visit the website <https://eprocure.gov.in/eprocure/app> regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through this website only.
- viii) In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The Ministry reserves the right to accept or reject any or all the tenders.

Asstt. Administrative Officer (S)
for Director

TECHNICAL BID

The Firms are required to furnish / upload copies of the following documents:

- (a) Scanned copy of Firm's registration and VAT no.
- (b) Scanned copy of RTGS detail of the firm.
- (c) Scanned copy of list of Government Institutions to which they have supplied books in the last three years along with proof.
- (d) Scanned copy of Tender Fee / Bid Security (EMD) /its exemption, if any.
- (e) Undertaking that items shall be supplied as detailed in tender document.
- (f) Scanned copy of document regarding regular member of the "GOODS OFFICES COMMITTEE" of the Federation of Publishers & Books Sellers Association of India.
- (g) The firm/agency is supposed to enclose the documentary evidence of minimum two (2 Nos.) work order of at least the same value of the present supply order each for the subscription of books to be annexed regarding supply of books to ICAR Institute's/SAU Central universities/other UGC recognized universities and IITs. Experience should be for supply of books.
- (h) Scanned copy of an undertaking of firm/agency that the firm have necessary permission to deal with foreign and Indian Books and make necessary payment in Indian Foreign currency. Further it should fulfil all statutory requirements as per Tender documents.
- (i) Scanned copy of Terms and conditions for supply of Books in ICAR Unit library duly signed.
- (j) Scanned copy of latest Income Tax Return.

We agree to supply the above goods and allied services. We confirm that the same will meet the description, specification and other technical details as required in the tender enquiry.

We conform that we agree to all other terms and conditions of your tender enquiry including the terms of delivery, period of delivery and warranty provision.

We have furnished all the information, as required in the tender enquiry and attached the relevant documents.

(In case a tenderer desires to put some additional/modified stipulations, terms and conditions etc. the same may be clearly indicated).

We confirm that our offer will remain valid for acceptance for **180 days** after the date of opening of tenders.

Term and Conditions for the supply of Library Books

- GOC terms and conditions to be followed.
- No Postage will be charged.
- All surface mails should be air lifted free of cost.
- Conversion rates for foreign currencies shall be as per the Bank conversion rates at the time of billing.
- No handling cost shall be charged on services rendered to the Institute.
- Supply should be made immediately after receiving the order.

- Willingness to supply only partly will not be considered.
- Damaged books, books with missing pages shall have to accept back by the supplier even after they have been stamped for accessioning.
- In case of cheating by charging more than actual Publisher's Price, the firm can be punished by blacklisting/forfeiting the Bid Security/Performance Security deposit or both.
- The ICAR Unit reserves the right to reject any or all Bids/Offer without assigning any reason or cancel the process at any time.
- The interested Firms {except those who are registered with the Central Purchase Organization & National Small Industries Corporation (valid proof should be mandatory enclosed)} are required to deposit (in original) an Earnest Money Deposit (EMD) @ 2% of the total value of the Goods and Tender Fee Rs. 500/- (Rupees five hundred) only in the form of Demand Draft/Banker's Cheque from any of the Commercial Bank in favour of "ICAR Unit - CAZRI, Jodhpur" payable at SBI, Shastri Nagar, Jodhpur. A scanned copy of the DD/BC should be attached in on line bid as mentioned under technical bid. **The original DD/BC may be send through post before bid submission end date.** The Bid Security (EMD) of the unsuccessful tenderer shall be refunded after the finalization of the order. No interest shall be paid on EMD.

The empanelled agencies will be required to enter in to an Agreement with ICAR-CAZRI, Dr. Raheja Library by submitting an instrument of Agreement on a Non Judicial stamp paper of 500/-.
- Discount rates offered by the firms shall not be linked with the quantum of the purchase order.
- All Books/Annual Reviews/Monographs shall be supplied with an authentic price proof.
- The Supplier shall append the declaration on the bill that –
 - a. Only the latest editions of the books etc. have been supplied.
 - b. The actual prices of Publications have been charged without any handling/postage charges.
 - c. These are not remaindered titles/damaged books with missing pages.
 - d. The Indian/Low priced editions of these publications (if foreign) are not available in India.
- The ICAR Unit- CAZRI, Jodhpur reserves the right to reject any or all Bids/Offer without assigning any reason or cancel the process at any time.
- At least 90% supply (of total numbered books) of order should be made
- Any Supplier found to have cheated by supplying old and remaindered books and defaulted in supplying books even on extended time limit without reasonable grounds, will be liable for blacklisting besides imposition of penalty to the tune ICAR Unit may deem fit.
- The Good Officers Committee (GOC) rates should not be used for exchange rate assist is not a Government entity. On obtaining the proof of RBI/Nationalized bank exchange selling rates having prices in foreign currencies on the date of invoice for (a) books and other monographs, payment will be made against pre receipted bills after the supply is made against the proper purchase orders issued by the ICAR Unit. Price Proof: Accepted price proof are : (Signed & Stamped by supplier) distributor's invoice to supplier, Printout from the Publisher's catalogue, Photocopy from Publisher Catalogue for some Indian publications, rice mentioned on the title Alternatively Library also cross verifies the prices from publisher's website. Such printouts verified and signed by library staff will

be accepted as price proof.

- The amount quoted by the bidder in the Financial Bid (Part B) shall mention all levies and taxes, packing, forwarding, freight and insurance in case of material to be supplied.

**Asstt. Administrative Officer (S)
for Director**

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TECHNICAL BID

i. Terms of delivery:

Delivery at site viz.—Dr. Raheja Library, ICAR-CAZRI, Jodhpur

Security Performance: To ensure due performance of the contract, performance security is to be furnished by the successful bidder for an amount of 5% of the value of the goods as fixed by the competent Authority in the form of Account payee Demand draft/Bankers cheque/fixed deposit receipt/Bank Guarantee in favour of the ICAR Unit-CAZRI, Jodhpur payable at Jodhpur to be furnished within 21 days from the date of issue of Purchase order.

ii. Delivery period for goods:

within **10 days** from the date of the purchaser's signing the contract or as mentioned in the purchase order of the Institute at the time of placing the order.

iii. Erection/installation and commissioning (if required, depending on the goods ordered) are to be completed within 20 days of delivery of the goods at site.

iv. Terms of inspection by the Purchaser's representative.

v. Price structure:

a) The tenderer shall quote for the complete requirement of goods and services and for the full quantity as shown in the lists(2 pages) in Annexure – II.

b) The rates and prices quoted shall be in Indian Rupees /Foreign currency only.

c) All duties, taxes and levies payable by the supplier under the contract shall be included in the quoted price. The purchaser will not pay any such duties, taxes and levies separately.

d) The rates and prices quoted by the supplier shall remain firm and fixed during the currency of the contract and shall not be subject to variation on any account, whatsoever, including statutory variations, if any.

vii. Receipt of goods and terms of payment:

Payment term for supply of goods, including erection/installation and commissioning (as and if applicable) :-

Immediately on receiving the goods at site, the purchaser will verify the quantities of the items supplied as specified in the delivery challan of the supplier and also check for any superficial damage etc. in the goods so supplied and issue a provisional receipt accordingly. If the goods supplied do not require erection/installation and commissioning at site, the purchaser, within three working days of issue of the provisional receipt, will issue acceptance certificate (of the goods) to the supplier, provided the goods supplied are acceptable in terms of the contract. However, if the goods supplied also need erection/installation and commissioning, the purchaser will issue acceptance certificate within two working days, after successful erection/installation and commissioning. The supplier will then send its invoice along with the purchaser's acceptance certificate and other accompanying documents to the paying authority for payment.

The paying authority will release the full payment to the supplier as due in terms of the contract, within fifteen working days of receipt of supplier's invoice, purchaser's receipt certificate and other accompanying documents, provided the same are in order.

After release of payment to the supplier as per sub-para (a) above and after successful completion of training of the operator(s) in terms of the contract, the purchaser will immediately issue a certificate to this effect to the supplier. The supplier will thereafter send its invoice for training charges, along with the above certificate to the paying authority. The paying authority will release the payment to the supplier in terms of the contract within fifteen days of receipt of supplier's invoice provided the invoice and the accompanying documents are in order.

PAYING AUTHORITY: THE DIRECTOR, ICAR- Central Arid Zone Research Institute, Jodhpur – 342003 (Rajasthan) India.

viii Liquidated Damage Clause:

If any time during the performance of the contract, the supplier encounters conditions hindering timely delivery of the goods, the supplier shall promptly inform the purchaser in writing the fact of the delay and the likely duration of the same. After receipt of supplier's communication, the purchaser shall decide as to whether to cancel the contract for the un-supplied portion after the existing delivery period, or to extend the delivery period suitably issuing an amendment to the contract. If the supplier fails to deliver the goods and/or perform the services within the contractual delivery period for reasons other than circumstances beyond supplier's control (which will be determined by the purchaser) and the purchaser extends the delivery period, the purchaser will also deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% (half per cent) of the delivered price of the delayed goods or unperformed services for each week of delay or part thereof until actual delivery or performance. The maximum limit of such deduction will, however, be 10% (ten per cent) of the contract price of the delayed goods or services.

Further, during such delayed period of supply and/or performance, the supplier shall not be entitled to any increase in price and cost, whatsoever, on any ground. However, the purchaser shall be entitled to the benefit of any decrease in price and cost on any ground, whatsoever, of the goods and services, supplied during the period of delay.

ix) Dispute Resolution Mechanism

If any dispute or difference arises between the purchaser and the supplier relating to any matter connected with the contract, the parties shall make every effort to resolve the same amicably by mutual discussions. However, if the parties fail to resolve the dispute or difference by such mutual discussion within 30 days, either the purchaser or the supplier may give notice to the other party of its intention to refer the same to arbitration. The arbitration shall commence thereafter. The arbitration shall be conducted by a sole arbitrator, who will be appointed by the Secretary, ICAR and the procedure to be followed in this respect will be as per the Indian Arbitration and Conciliation Act, 1996. The venue of the arbitration shall be the place from where the contract is issued.

- 4. You are also required to fulfil the following conditions and furnish the details as indicated in subsequent paragraphs.**
5. At the time of awarding the contract, the purchaser reserves the right to increase or decrease by up to 25%, the quantity of goods and services as specified in the list of requirements, without any change in the unit price or other terms and conditions.
6. Please furnish a certified copy your later ITCC (INCOME TAX CLEARANCE

CERTIFICATE).

7. Please indicate if you are currently registered with any Govt. organization and if registered, furnish all relevant details.
8. Please state whether business dealings with you presently stand banned by any Government organization and, if so, furnishes relevant details.
9. The supplier shall at all times indemnify the purchaser, at no cost to the purchaser, against all third party claims of infringement of patent, trademark or industrial design rights arising from the use of the goods or any part thereof, with respect to the goods quoted by the supplier in its offer.
7. The contract shall be governed by the laws of India and interpreted in accordance with such laws.
8. **The quotation/offer shall remain valid for acceptance for a period not less than 180 days after the specified date of opening of the offers.**
9. Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation or annul the tendering process and reject all quotations at any time prior to award of the contract, without assigning any reason, whatsoever, and without incurring any liability or obligation, whatsoever, to the affected tenderer or tenderers.
10. **The Successful Bidder shall have to deliver the performance security either by a Bank Guarantee or a Bank Draft in favour of the Director, ICAR Unit -CAZRI, Jodhpur for an amount of 5% contract value, valid upto 60 (sixty) days after the date of completion of all contractual obligations by the Supplier, including the warranty obligations.**

Terms and conditions for Vendors

- a. All books carry a discount as per the agreed terms.
- b. This order should be acknowledged within 7 days from this date.
- c. If a book is ordered from abroad, we should be informed accordingly before sourcing it.
- d. The latest paperback editions should always be supplied unless otherwise mentioned. Indian reprints/editions, if available should be supplied. Librarian of ICAR Unit-CAZRI, Jodhpur should be consulted beforehand, if vendors intend to supply hardback editions, if the ordered paperback edition is not available.
- e. The Supplier shall supply all the ordered books within the period (10 days for Indian Publication and 15 days for Foreign Publication from the date or as specified in the Purchase Order.
- f. This order would be treated as cancelled, if the books are not supplied or no report as to availability or otherwise is received within this period.
- g. Librarian should certify on the invoice that the prices quoted there in are the publisher's current prices. And, enclose the stamped price proof along with the invoice.
- h. Payment will be made within 45 days from date of receipt of the invoice.

ASSISTANT ADMINISTRATIVE OFFICER (S)

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TECHNICAL BID**List of books purchase 2017-18**

Sr. No.	Author	Title	Year
1.	Paul, E. A.	Soil microbiology, ecology and biochemistry	2015
2.	Kumar, S.	Drought mitigation and management	2017
3.	Kumar, S.	Plant pathogens & principles of plant pathology	2015
4.	Rao, A.P.	Impact of climate change on agriculture	2017
5.	Bhatt, R.K.	Climate change & agriculture adaptation and mitigation	2016
6.	Nanda, S.	Integrated farming system practices challenges and opportunities	2016
7.	Bhagat, D.	Agricultural Marketing issues and challenges	2017
8.	Nath, A.	Post harvest management and production of important horticultural crops	2016
9.	Bhattacharya, A.	Biochemical aspects of plant physiology technology and methodology	2016
10.	Murty, VVN and Jha, Madan Kumar	Land and water management engineering 6th ed.	2011
11.	Tiwari, G.N.	Solar energy: fundamentals, design, modelling and applications	2015
12.	Solanki, Chetan Singh	Solar photovoltaics: fundamentals, technologies and applications	2015
13.	Bhairamkar, M.S.	Quantifications of variables & various scales in extension education	2011
14.	Dubey, S.K. and others	Linkage perspectives in agricultural extension	2011
15.	Rajkumar, G.R. and Patil, S.V.	Soil chemistry, fertility & fertilizers	2016
16.	Meena, Ram Narayan	Sustainable agriculture and organic farming	2016
17.	Gontia, A.S.	Text book of plant physiology	2016
18.	Ghosh, et al	Underutilized fruit crops: Importance and cultivation (I & II)	2016
19.	Robbins, T.	Animal feeding & nutrition	2016
20.	Abrol, D.P.	Integrated pest management current concepts and ecological perspective	2017

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S.No.	लेखक	पुस्तक का नाम	वर्ष
1.	डॉ. ओ. पी. वर्मा	पुस्तकालय सन्दर्भ तथा अधिगम	2017
2.	एच. बी. सिंह एवं अमिताभ	जैविक खेती प्रारंभिक जानकारीया	2017
3.	डॉ. राम नारायण तिवारी	भारत मे कृषि नवाचार	2010
4.	ब्रजेन्द्र सिंह मीणा	चारा उत्पादन एवं संरक्षण	2018
5.	सी. के. वाजपेयी	कृषि बागवानी योजना एवं प्रबंधन	2016
6.	एस. के. सिंह	बागवानी फसलों मे समेकित रोग कीट प्रबंधन	2013
7.	डी. कुमार	ग्वार उत्पादन प्रौद्योगिकी	2010
8.	वाजपेयी व अन्य	कृषि बागवानी	
9.	सिंह आर. पी.	वर्मी खेती	
10.	चेतन सिंह सोलंकी	सौर फोटोवोल्टायिक तकनीक एवं सयंत्र	
11.	आर. के. अग्रवाल	सौर ऊर्जा दवारा फसलों से आय वृद्धि	
12.	चेतन सिंह सोलंकी	अक्षय ऊर्जा प्रौद्योगिकी एव व्यावहारिक ज्ञान	

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**Format of Financial Bid for subscription of Books
(The financial bid to be uploaded separately)**

Financial Bid (Part-A)

S. No.	Author	Title	Year	Currency in which rate to be quoted	Rate(Inclusive of levies/Taxes/packing/forwarding/freight and insurance if any)	Amount	Discount/ Rebate Offered	Wheather free online facility for the inlisted Books, please indicate Yes or No	Remarks
1.	Paul, E. A.	Soil microbiology, ecology and biochemistry	2015						
2.	Kumar, S.	Drought mitigation and management	2017						
3.	Kumar, S.	Plant pathogens & principles of plant pathology	2015						
4.	Rao, A.P.	Impact of climate change on agriculture	2017						
5.	Bhatt, R.K.	Climate change & agriculture adaptation and mitigation	2016						
6.	Nanda, S.	Integrated farming system practices challenges and opportunities	2016						
7.	Bhagat, D.	Agricultural Marketing issues and challenges	2017						
8.	Nath, A.	Post harvest management and production of important horticultural crops	2016						
9.	Bhattacharya , A.	Biochemical aspects of plant physiology technology and methodology	2016						

10.	Murty, VVN and Jha, Madan Kumar	Land and water management engineering 6th ed.	2011						
11.	Tiwari, G.N.	Solar energy: fundamentals, design, modelling and applications	2015						
12.	Solanki, Chetan Singh	Solar photovoltaics: fundamentals, technologies and applications	2015						
13.	Bhairamkar, M.S.	Quantifications of variables & various scales in extension education	2011						
14.	Dubey, S.K. and others	Linkage perspectives in agricultural extension	2011						
15.	Rajkumar, G.R. and Patil, S.V.	Soil chemistry, fertility & fertilizers	2016						
16.	Meena, Ram Narayan	Sustainable agriculture and organic farming	2016						
17.	Gontia, A.S.	Text book of plant physiology	2016						
18.	Ghosh, et al	Underutilized fruit crops: Importance and cultivation (I & II)	2016						
19.	Robbins, T.	Animal feeding & nutrition	2016						
20.	Abrol, D.P.	Integrated pest management current concepts and ecological perspective	2017						

Note : The bidder is permitted to offer only a flat discount which will be applicable for all the above Books.

Signature of Bidder

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**Format of Financial Bid for subscription of Books
(The financial bid to be uploaded separately)**

Financial Bid (Part-B)

S. No.	Author	Title	Currency in which rate to be quoted	Rate(Inclusive of levies/Taxes/ packing/forwarding/freight and insurance if any)	Amount	Discount/ Rebate Offered	Whether free online facility for the inlisted Books, please indicate Yes or No	Remarks
1.	डॉ. ओ. पी. वर्मा	पुस्तकालय सन्दर्भ तथा अधिगम						
2.	एच. बी. सिंह एवं अमिताभ	जैविक खेती प्रारंभिक जानकारीया						
3.	डॉ. राम नारायण तिवारी	भारत मे कृषि नवाचार						
4.	ब्रजेन्द्र सिंह मीणा	चारा उत्पादन एवं संरक्षण						
5.	सी. के. वाजपेयी	कृषि बागवानी योजना एवं प्रबंधन						
6.	एस. के. सिंह	बागवानी फसलों मे समेकित रोग कीट प्रबंधन						
7.	डी. कुमार	ग्वार उत्पादन प्रौद्योगिकी						
8.	वाजपेयी व अन्य	कृषि बागवानी						
9.	सिंह आर. पी.	वर्मा खेती						

10.	चेतन सिंह सोलंकी	सौर फोटोवोल्टायिक तकनीक एवं सयंत्र						
11.	आर. के. अग्रवाल	सौर ऊर्जा दवारा फसलों से आय वृद्धि						
12.	चेतन सिंह सोलंकी	अक्षय ऊर्जा प्रौद्योगिकी एव व्यावहारिक ज्ञान						

Note : The bidder is permitted to offer only a flat discount which will be applicable for all the above Books.

Signature of Bidde

