



भा. कृ. अनु. प. – केन्द्रीय शुष्क क्षेत्र अनुसंधान संस्थान
ICAR - Central Arid Zone Research Institute
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F. No. 2(2)2021-2022/Adm. IV/

Dated: 17.07.2021

NOTICE INVITING TENDER

The Director, ICAR-Central Arid Zone Research Institute, Jodhpur on behalf of the President, Indian Council of Agricultural Research, New Delhi invites online bids under Two bid system from the Manufacturer/ authorised dealers/registered firms for the Purchase of **Farm Fertilizers-DAP and Urea** at ICAR-CAZRI, Jodhpur.

Critical Date Sheet

1.	Date and Time for Issue/Publishing	05.00 PM on 18.07.2021
2.	Document Download / Sale Start Date and Time	05.00 PM on 18.07.2021
3..	Document Download / Sale End Date and Time	02.00 PM on 23.07.2021
4.	Bid Submission start Date and Time	05.00 PM on 18.07.2021
5.	Bid Submission End Date and Time	02.00 PM on 23.07.2021
6.	Date and Time for Opening of technical Bids	02.30 PM on 23.07.2021
7.	Date and Time for opening of Financial Bid	After finalize the Technical Bid
8.	Address for Communication	Director, ICAR-CAZRI, Jodhpur-342003 (Raj.) India
9.	Tender Fee Bid Security (Earnest Money)	Tender Fee Rs. 500/- Bid Security @2% of quoted value in the form of Demand Draft/Bankers cheque/Pay order to be drawn in favour of "ICAR Unit- CAZRI, Jodhpur", payable at Jodhpur

Note : The tender form and other details are available on CAZRI's website www.cazri.res.in. The interested Manufacturers/authorized dealer/Agency/firm of repute may download the tender document from above websites and upload the same after completing in all respect in the e-procure.gov.in portal as per guidelines mentioned in the portal by or before the due date & time.

Encl. : Annexure- I to VIII (for technical Bid Cover (Cover-I) &
Annexure- IX (for Financial Bid Cover (Cover-II)

**Asstt. Administrative Officer (S)
for Director**

Technical Bid

Terms and Conditions

1. The tenderer shall quote rates, which will include the delivery (supply and installations) & other incidental charges. Taxes, if any, should be indicated separately.
 2. The rates should be quoted as per the Financial Bid as given in Tender document. Taxes, if any, should be indicated separately. It must be noted that the contract shall be awarded to the firm which fulfils all the required specifications, terms and conditions and remains L-1.
 3. The firm must also possess valid PAN No., TIN No. & GST registration number and a copy of the same must also be enclosed with the tender document.
 4. Copy of Income Tax Return of last 2 years may be furnished.
 5. Modification in the tender documents after the closing date and time is not permissible.
 6. The successful firm shall have to supply the **item (from the date of confirmed supply order) within 15 days /as mentioned in the supply order(P.O.)** and if the materials are not supplied and installed in time then EMD shall be forfeited. The rates quoted shall be valid for 6 months from the date of opening of tender.
 7. The contractor/bidder or his representative may contact the undersigned at Tel No.0291-2787152 for any further clarification. No variation in terms of quality of the items shall be entertained or else EMD/Security deposit shall be forfeited.
 8. The Director, ICAR-CAZRI, Jodhpur shall have the right to reject all or any of the offers, accept more than one offer, and assign part of the job.
 9. Merely quoting of lowest rates does not mean that order shall be given to that firm. The competent authority will finally decide on the basis of quality & performance of past supplies.
 10. The interested Firms are required to deposit/submit (in original) Tender fee (not refundable) and an Earnest Money Deposit (EMD) of the amount mentioned in Critical date sheet in the form of Demand Draft/Bankers cheque/Pay order from any of the Commercial Bank in favour of "ICAR Unit-CAZRI, Jodhpur", payable at Jodhpur may be addressed to Director, ICAR-CAZRI, Jodhpur on or before bid submission closing date and time as mentioned in critical date sheet. No quotation/tender shall be considered without the earnest money deposit. Demand Draft drawn in favour of any officer other than "ICAR Unit-CAZRI, Jodhpur" payable at Jodhpur' will not be accepted and the tender will be rejected. The earnest money will be refunded only after the finalization of the procurement and no interest will be paid on earnest money.
 11. Rates once finalized will not be enhanced/reduced during the currency of the contract. In case of foreign currency, conversion rates in INR will be taken on that day when financial bid will open.
 12. In case, the successful bidder shows inability at any stage, after the contract is finalized and awarded, for whatsoever reason(s), to honour the contract, the earnest money / performance security deposited would be forfeited.
 13. The Director, ICAR-CAZRI, Jodhpur reserves the right to cancel the contract at any time during the currency period of the contract without giving any reason.
 14. The firm to whom the tender will be awarded, will have to deposit the performance security equal to 5% -10% of the total amount at the time of installation of the equipment. If the services are not found to be satisfactory, the performance security is liable to be forfeited. No interest will be paid on performance security.
 15. If any dispute(s) arises between ICAR-CAZRI, Jodhpur and the firm with reference to the contract, ICAR-CAZRI, Jodhpur will decide it and its decision will be binding on the firms.
- 16. Bid Validity : 90 days.**
17. The contract will be given to Least one (L1).

18. The Institute is exempted from payment of excise duty if any. Hence, excise duty will not be paid to the firm.
- 19. Payment-** 100% of the contract price on receipt of goods as per specifications by the consignee supported by satisfactory installation/Demonstration and working report, if required.
- 20. Installation :- Should be done within stipulated delivery period as per the order at the location as mentioned in the tender in consultation with the indenting officer, failing which Liquidated Damage clause shall apply. Liquidated Damage clause: It would be realized @ 0.5% (half per cent) of the base price (excluding taxes) of the delayed goods for each week of delay subject to maximum 10%.**
- 21. Price -**
- i) The price quoted shall be on firm and fixed basis and should be reasonable living no scope for any further negotiation on price.
 - ii) For goods manufactured in India/abroad : The price of the goods should be quoted on FOR basis and in INR (including all kind of charges and taxes) installations commissioning charges, if any.
- 22. Jurisdiction of Court :-** The court of the Jodhpur shall have a jurisdiction to decide any dispute arising out of or in respect of contract.
- 23. Force Majeure Clause :-** The Supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods. Epidemics, quarantine restrictions, strikes, lockout or any act of war. Notice of the happening of any such event is given by either party to the other within 15 days from the date of occurring thereof. However either party at its discretion can terminate the contract in such cases.
- 24. Termination of Contract :-** Time shall be the essence of the contract. The purchaser shall have the right to terminate the contract without any notice in part or in full in any of the following cases:
- a) The delivery of the material is delayed for causes not attributed to Force Majeure after the scheduled date of delivery.
 - b) The seller is declared bankrupt or becomes insolvent.
 - c) The delivery material is delayed due to causes of Force Majeure by more than reasonable time.
 - d) In case Performance Security is not furnished within the time period specified by the purchaser.
 - e) Supply in the case of successful Tenderer should strictly confirm to the specifications of the equipment being purchased.
 - f) Any change in Address/Telephone/Fax/e-mail of the tenderer should immediately be informed. The state of non-communication by the firm will make the offer liable for rejection.
- 25. Acceptance or rejection of offer :-** The Director, ICAR-CAZRI, Jodhpur reserves the right to accept or reject any tender in part or full without assigning any reason thereof. The successful bidder should submit order acceptance letter within 10 days from the date of issue.
- 'Terms & Conditions are acceptable to us'.**

Dated:

(Authorized signatory of the firm)

Technical Bid

Check list of documents to be uploaded by the tenderer in Technical bid cover

The Firms are required to upload copies of the following documents:-

S.No.	Documents required	✓ Attached with Technical bid X Not attached with Technical bid
a)	Scanned copy of Bid Security (EMD) and tender fee/its exemption, if any.	
b)	Scanned copy of Firm's registration issued by the Central Govt./State Govt.	
c)	Scanned copy of TIN No. & GST Registration No.	
d)	RTGS detail of the firm	
e)	Scanned copy of Valid PAN issued by Income Tax Department	
f)	Scanned copy of Income Tax Return of last 2 years	
g)	Scanned copy of signed our terms and conditions	
h)	Tender acceptance letter	
i)	Scanned copy of signed Price Bid undertaking	
j)	Undertaking that firm has not black listed by any government organisation	
k)	Undertaking that items shall be supplied as detailed in tender document	
l)	Scanned copy of ink signed tender specific authorization from OEM (Original Equipment manufacturer).	
m)	Not been black listed certificate	
n)	User list, and Scanned copies of the Work Orders awarded to firm by the other Govt. dept./organizations etc. for the said item(s) of last 2 years.	
o)	Any other, if any	

Signature of the Tenderer with seal

Technical Bid

Details of the Firm

Name of the firm :

Registered/Postal Address :

.....

.....

S.No.	Particulars	
1.	Phone number/Mobile number	
2.	E-mail Address	
3.	PAN No	
4.	GST / TIN / GST Reg. No.	
5.	Applicable Bank Details : Bank Name : Branch Address with Phone No. Account No. Type of Account (Current/Saving)	
6.	RTGS/IFSC Code & Branch	

Signature of the bidder

Technical Bid

TENDER ACCEPTANCE LETTER

(To be given on Company Letter head)

Date:

To

Sub : Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned Tender/Work' from the web site(s) namely:

_____ as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation to have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract , without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Technical Bid

PRICE BID UNDERTAKING

From: (Full name and address of the Bidder) _____

To

Dear Sir/Madam,

I submit the Price Bid for _____ and related activities as envisaged in the Bid document.

2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
3. The discount provided are our best and we have not given these materials to any Government Department /PSU/Institution for lesser than rates in earlier.
4. I offer the rates as indicated in the price Bid, inclusive of all applicable taxes except Service Tax/GST.

Yours Faithfully,

Signature of the firm with seal

Technical Bid

MANUFACTURER'S (OEM) AUTHORISATION FORM

To

The Director,
ICAR- Central Arid Zone Research Institute,
Jodhpur, Rajasthan 342003

Ref : Your Bidding Documents No.....dated.....

Dear Sir,

We....., who are established and reputable
manufacturers of

.....
(Name and description of the goods offered in the bid) having factories at.....
hereby authorize Messrs.....
(name and address of the agent) to submit a bid, negotiate (as and if necessary) and conclude the
contract with you against your above mentioned Bidding Documents for the above goods
manufactured by us.

No company or firm or individual other than Messrs
..... (name and address of the above agent) is
authorized to bid, negotiate and conclude the contract against this specific Bidding Documents for
the above mentioned goods manufactured by us.

We hereby extend our full guarantee and warranty as per the General Conditions of
Contract, read with modification, if any in the Special Conditions of contract for the goods and
services offered for supply against this Bidding Document by the above firm.

Yours faithfully,

(Signature name and designation)

for and behalf of Messrs.....

[name & address of the manufacturers]

Note: *This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer. The authorization Certificate should be from the "Manufacturer" only and certificate from any other firm/person including OEM arrangements would not be accepted*

Technical Bid

(Printed on letter head of firm)

TO WHOM IT MAY CONCERN

We hereby certify that our firm M/s

.....

..... has not been black listed by
any Government, or semi Government department in India.

(Signature of the Firm with Seal)

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TECHNICAL BID

Schedule to tender

TECHNICAL SPECIFICATION OF Purchase of Farm Fertilizers-DAP and Urea at ICAR-CAZRI, Jodhpur

Broad Specification			
Purchase of Farm Fertilizers-DAP and Urea at ICAR-CAZRI, Jodhpur			
S.No.	Particulars	Quantity	Place of Supply
1.	DAP	160 Bags per 50 Kg.	Balarva Village (Jodhpur District)
2.	Urea	160 Bags per 50 kg.	
1.	DAP	150 Bags per 50 kg.	Keru Village (Jodhpur District)
2.	Urea	150 Bags per 50 kg.	
1.	DAP	100 Bags per 50 kg.	CAZRI-RRS, Jaisalmer
2.	Urea	100 Bags per 50 kg.	
1.	DAP	150 Bags per 50 kg.	Dudha Bera (Jodhpur District)
2.	Urea	150 Bags per 50 kg.	

Note : Purchase of Farm Fertilizers-DAP and Urea at ICAR-CAZRI, Jodhpur

(Signature of the Firm with Seal)

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FININCIAL BID
Schedule to tender

To,

The Director,
ICAR-Central Arid Zone Research Institute,
Jodhpur (Rajasthan)-342001

Sir,

I/We M/s. _____ wish to submit our rates for
supply of Farm Fertilizers-DAP and Urea at ICAR-CAZRI, Jodhpur on following rates.

Broad Specification		Rate per Qtl. (in rupees)	Rate per bags
Purchase of Farm Fertilizers-DAP and Urea at ICAR-CAZRI, Jodhpur			
S.No	Particulars	Quantity	Place of Supply
1.	DAP	160 Bags per 50 Kg.	Balarva Village (Jodhpur District)
2.	Urea	160 Bags per 50 kg.	
1.	DAP	150 Bags per 50 kg.	Keru Village (Jodhpur District)
2.	Urea	150 Bags per 50 kg.	
1.	DAP	100 Bags per 50 kg.	CAZRI-RRS, Jaisalmer
2.	Urea	100 Bags per 50 kg.	
1.	DAP	150 Bags per 50 kg.	Dudha Bera (Jodhpur District)
2.	Urea	150 gs per 50 kg.	

Note : - While quoted the rate the Govt. subsidy may be less if applicable.

- The responsive bidder quoting rate in Rupees per quintal including cost of packaging, transportation, handling cost etc. Octroi charges unloading charges, taxes levied, if any, during transit will have to be borne by the supplier.

I/We agree to forfeit of the earnest money if I/we fail to comply with any of the terms and conditions in whole or in part laid down in the contract form.

We have carefully read the terms and condition of the contract and agreed to abide to by these in letter and spirit.

Date :

Signature _____
Name & Address of the Firm _____
Telephone No. _____
Mobile No. _____