




 भा. कृ. अनु. प. – केन्द्रीय शुष्क क्षेत्र अनुसंधान संस्थान
 ICAR - Central Arid Zone Research Institute
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F. No. 56(2)2019-2020/Adm. IV/

Dated: 12.07.2019

NOTICE INVITING TENDER THROUGH E-PROCUREMENT

The Director, ICAR-Central Arid Zone Research Institute, Jodhpur invites online bids under Two bid system from the registered firms/authorized dealers/agency for supply of Library Books as per list attached.

Critical Date Sheet

1.	Date and Time for Issue/Publishing	05.00 PM on 12.07.2019
2.	Document Download / Sale Start Date and Time	05.00 PM on 12.07.2019
3..	Document Download / Sale End Date and Time	01.00 PM on 02.08.2019
4.	Bid Submission start Date and Time	05.00 PM on 12.07.2019
5.	Bid Submission End Date and Time	02.00 PM on 02.08.2019
6.	Date and Time for Opening of technical Bids	02.00 PM on 03.08.2019
7.	Date and Time for opening of Financial Bid	After finalize the Technical Bid
8.	Tender Fee Bid Security (Earnest Money Deposit)	Rs. 500.00 Rs. 1500.00
9.	Bank details	“ICAR Unit- CAZRI, Jodhpur” Payable at State Bank of India, Branch Shastri Nagar, Jodhpur (Rajasthan)
10.	Address for Communication	Director, ICAR-CAZRI, Jodhpur-342003 (Raj.) India

IMPORTANT NOTES:-

- i) Tender Documents can be downloaded from CAZRI website www.cazri.res.in or from the Central Public Procurement Portal www.eprocure.gov.in. Bidders should enroll / register in the e-procurement module of Central Public Procurement Portal through the website : www.eprocure.gov.in for participating in the bidding process. Bidders should also possess a valid DSC for online submission of bids.
- ii) **Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.**
- iii) ICAR-CAZRI reserves the right to accept / reject any or all the tenders in part /full without assigning any reason thereof.
- iv) ICAR-CAZRI will not be responsible for any delay in enrollment / registration as bidder or submitting /uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website www.eprocure.gov.in and enroll their Digital Signature Certificate and upload their quotation well in advance.
- v) Any change / corrigendum/ extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.
- vi) The tender form/bidder documents may be downloaded from the website: <https://eprocure.gov.in/eprocure/app> . Online submission of Bids through Central Public Procurement Portal (<https://eprocure.gov.in/eprocure/app>) is mandatory. Manual bids shall not be accepted.
- vii) Tenderers/bidders are requested to visit the website <https://eprocure.gov.in/eprocure/app> regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through this website only.
- viii) In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The Ministry reserves the right to accept or reject any or all the tenders.

Asstt. Administrative Officer (S)
for Director

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TECHNICAL BID

The Firms are required to furnish / upload copies of the following documents:

- (a) Scanned copy of Firm's registration and VAT no.
- (b) Scanned copy of RTGS detail of the firm.
- (c) Scanned copy of list of Government Institutions to which they have supplied books in the last three years along with proof.
- (d) Scanned copy of Tender Fee / Bid Security (EMD) /its exemption, if any.
- (e) Undertaking that items shall be supplied as detailed in tender document.
- (f) Scanned copy of document regarding regular member of the "GOODS OFFICES COMMITTEE" of the Federation of Publishers & Books Sellers Association of India.
- (g) The firm/agency is supposed to enclose the documentary evidence of minimum two (2 Nos.) work order of at least the same value of the present supply order each for the subscription of books to be annexed regarding supply of books to ICAR Institute's/SAU Central universities/other UGC recognized universities and IITs. Experience should be for supply of books.
- (h) Scanned copy of an undertaking of firm/agency that the firm have necessary permission to deal with foreign and Indian Books and make necessary payment in currency. Further it should fulfil all statutory requirements as per the enclosed checklist of Technical bid.
- (i) Scanned copy of Terms and conditions for supply of Books in ICAR Unit library duly signed.
- (j) Scanned copy of latest Income Tax Return.

We agree to supply the above goods and allied services. We confirm that the same will meet the description, specification and other technical details as required in the tender enquiry.

We conform that we agree to all other terms and conditions of your tender enquiry including the terms of delivery, period of delivery and warranty provision.

We have furnished all the information, as required in the tender enquiry and attached the relevant documents.

(In case a tenderer desires to put some additional/modified stipulations, terms and conditions etc. the same may be clearly indicated).

We confirm that our offer will remain valid for acceptance for **90 days** after the date of opening of tenders.

Term and Conditions for the supply of Library Books

- GOC terms and conditions to be followed.
- No Postage will be charged.
- All surface mails should be air lifted free of cost.
- Conversion rates for foreign currencies shall be as per the Bank conversion rates at the time of billing.
- No handling cost shall be charged on services rendered to the Institute.
- Supply should be made immediately after receiving the order.

- Willingness to supply only partly will not be considered.
- Damaged books, books with missing pages shall have to accept back by the supplier even after they have been stamped for accessioning.
- In case of cheating by charging more than actual Publisher's Price, the firm can be punished by blacklisting/forfeiting the Bid Security/Performance Security deposit or both.
- The ICAR Unit reserves the right to reject any or all Bids/Offer without assigning any reason or cancel the process at any time.
- The interested Firms {except those who are registered with the Central Purchase Organization & National Small Industries Corporation (valid proof should be mandatory enclosed)} are required to deposit (in original) an Earnest Money Deposit (EMD) @ 5% and Tender Fee Rs. 500/- (Rupees five hundred) only in the form of Demand Draft/Banker's Cheque from any of the Commercial Bank in favour of "ICAR Unit - CAZRI, Jodhpur" payable at SBI, Shastri Nagar, Jodhpur. A scanned copy of the DD/BC should be attached in on line bid as mentioned under technical bid. The Bid Security (EMD) of the unsuccessful tenderer shall be refunded after the finalization of the order. No interest shall be paid on EMD.
- Discount rates offered by the firms shall not be linked with the quantum of the purchase order.
- All Books/Annual Reviews/Monographs shall be supplied with an authentic price proof.
- The Supplier shall append the declaration on the bill that –
 - a. Only the latest editions of the books etc. have been supplied.
 - b. The actual prices of Publications have been charged without any handling/postage charges.
 - c. These are not remaindered titles/damaged books with missing pages.
 - d. The Indian/Low priced editions of these publications (if foreign) are not available in India.
- The ICAR Unit- CAZRI, Jodhpur reserves the right to reject any or all Bids/Offer without assigning any reason or cancel the process at any time.
- At least 90% supply (of total numbered books) of order should be made
- Any Supplier found to have cheated by supplying old and remaindered books and defaulted in supplying books even on extended time limit without reasonable grounds, will be liable for blacklisting besides imposition of penalty to the tune ICAR Unit may deem fit.
- The Good Officers Committee (GOC) rates should not be used for exchange rate assist is not a Government entity. On obtaining the proof of RBI/Nationalized bank exchange selling rates having prices in foreign currencies on the date of invoice for (a) books and other monographs, payment will be made against pre-receipted bills after the supply is made against the proper purchase orders issued by the ICAR Unit. Price Proof: Accepted price proof are : (Signed & Stamped by supplier) distributor's invoice to supplier, Printout from the Publisher's catalogue, Photocopy from Publisher Catalogue for some Indian publications, rice mentioned on the title Alternatively Library also cross verifies the prices from publisher's website. Such printouts verified and signed by library staff will be accepted as price proof.
- The amount quoted by the bidder in the Financial Bid (Part B) shall mention all levies and taxes, packing, forwarding, freight and insurance in case of material to be supplied.

**Asstt. Administrative Officer (S)
for Director**

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TECHNICAL BID

i. Terms of delivery:

Delivery at site viz.—ICAR-CAZRI, Jodhpur

Security Performance: To ensure due performance of the contract, performance security is to be furnished by the successful bidder for an amount of 5% of the value of the goods as fixed by the competent Authority in the form of Account payee Demand draft, fixed deposit receipt, Bankers cheque or Bank Guarantee in favour of the Director, ICAR-CAZRI, Jodhpur payable at Jodhpur to be furnished within 21 days from the date of issue of Purchase order.

ii. Delivery period for goods:

within **30 days** from the date of the purchaser's signing the contract.

iii. Erection/installation and commissioning (if required, depending on the goods ordered) are to be completed within 20 days of delivery of the goods at site.

iv. Terms of inspection by the Purchaser's representative.

v. Price structure:

a) The tenderer shall quote for the complete requirement of goods and services and for the full quantity as shown against in Annexure – II.

b) The rates and prices quoted shall be in Indian Rupees /Foreign currency only.

c) All duties, taxes and levies payable by the supplier under the contract shall be included in the quoted price. The purchaser will not pay any such duties, taxes and levies separately.

d) The rates and prices quoted by the supplier shall remain firm and fixed during the currency of the contract and shall not be subject to variation on any account, whatsoever, including statutory variations, if any.

vii. Receipt of goods and terms of payment:

17. Payment term for supply of goods, including erection/installation and commissioning (as and if applicable) :-

Immediately on receiving the goods at site, the purchaser will verify the quantities of the items supplied as specified in the delivery challan of the supplier and also check for any superficial damage etc. in the goods so supplied and issue a provisional receipt accordingly. If the goods supplied do not require erection/installation and commissioning at site, the purchaser, within three working days of issue of the provisional receipt, will issue acceptance certificate (of the goods) to the supplier, provided the goods supplied are acceptable in terms of the contract. However, if the goods supplied also need erection/installation and commissioning, the purchaser will issue acceptance certificate within two working days, after successful erection/installation and commissioning. The supplier will then send its invoice along with the purchaser's acceptance certificate and other accompanying documents to the paying authority for payment.

The paying authority will release the full payment to the supplier as due in terms of the contract, within fifteen working days of receipt of supplier's invoice, purchaser's receipt certificate and other accompanying documents, provided the same are in order.

After release of payment to the supplier as per sub-para (a) above and after successful completion of training of the operator(s) in terms of the contract, the purchaser will immediately issue a certificate to this effect to the supplier. The supplier will thereafter send its invoice for training charges, along with the above certificate to the paying authority. The paying authority will release the payment to the supplier in terms of the contract within fifteen days of receipt of supplier's invoice provided the invoice and the accompanying documents are in order.

PAYING AUTHORITY: THE DIRECTOR, ICAR- Central Arid Zone Research Institute, Jodhpur – 342003 (Rajasthan) India.

viii Liquidated Damage Clause:

If any time during the performance of the contract, the supplier encounters conditions hindering timely delivery of the goods, the supplier shall promptly inform the purchaser in writing the fact of the delay and the likely duration of the same. After receipt of supplier's communication, the purchaser shall decide as to whether to cancel the contract for the un-supplied portion after the existing delivery period, or to extend the delivery period suitably issuing an amendment to the contract. If the supplier fails to deliver the goods and/or perform the services within the contractual delivery period for reasons other than circumstances beyond supplier's control (which will be determined by the purchaser) and the purchaser extends the delivery period, the purchaser will also deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% (half per cent) of the delivered price of the delayed goods or unperformed services for each week of delay or part thereof until actual delivery or performance. The maximum limit of such deduction will, however, be 10% (ten per cent) of the contract price of the delayed goods or services.

Further, during such delayed period of supply and/or performance, the supplier shall not be entitled to any increase in price and cost, whatsoever, on any ground. However, the purchaser shall be entitled to the benefit of any decrease in price and cost on any ground, whatsoever, of the goods and services, supplied during the period of delay.

ix) Dispute Resolution Mechanism

If any dispute or difference arises between the purchaser and the supplier relating to any matter connected with the contract, the parties shall make every effort to resolve the same amicably by mutual discussions. However, if the parties fail to resolve the dispute or difference by such mutual discussion within 30 days, either the purchaser or the supplier may give notice to the other party of its intention to refer the same to arbitration. The arbitration shall commence thereafter. The arbitration shall be conducted by a sole arbitrator, who will be appointed by the Secretary, ICAR and the procedure to be followed in this respect will be as per the Indian Arbitration and Conciliation Act, 1996. The venue of the arbitration shall be the place from where the contract is issued.

- 4. You are also required to fulfil the following conditions and furnish the details as indicated in subsequent paragraphs.**
5. At the time of awarding the contract, the purchaser reserves the right to increase or decrease by up to 25%, the quantity of goods and services as specified in the list of requirements, without any change in the unit price or other terms and conditions.

6. Please furnish a certified copy your later ITCC (INCOME TAX CLEARANCE CERTIFICATE).
7. Please indicate if you are currently registered with any Govt. organization and if registered, furnish all relevant details.
8. Please state whether business dealings with you presently stand banned by any Government organization and, if so, furnishes relevant details.
9. The supplier shall at all times indemnify the purchaser, at no cost to the purchaser, at no cost to the purchaser, against all third party claims of infringement of patent, trademark or industrial design rights arising from the use of the goods or any part thereof, with respect to the goods quoted by the supplier in its offer.
7. The contract shall be governed by the laws of India and interpreted in accordance with such laws.
8. **The quotation/offer shall remain valid for acceptance for a period not less than 180 days after the specified date of opening of the offers.**
9. Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation or annul the tendering process and reject all quotations at any time prior to award of the contract, without assigning any reason, whatsoever, and without incurring any liability or obligation, whatsoever, to the affected tenderer or tenderers.
10. **The Successful Bidder shall have to deliver the performance security either by a Bank Guarantee or a Bank Draft in favour of the Director, ICAR Unit -CAZRI, Jodhpur for an amount of 5% contract value, valid upto 60 (sixty) days after the date of completion of all contractual obligations by the Supplier, including the warranty obligations.**

Terms and conditions for Vendors

- a. All books carry a discount as per the agreed terms.
- b. This order should be acknowledged within 7 days from this date.
- c. If a book is ordered from abroad, we should be informed accordingly before sourcing it.
- d. The latest paperback editions should always be supplied unless otherwise mentioned. Indian reprints/editions, if available should be supplied. Librarian of ICAR Unit-CAZRI, Jodhpur should be consulted beforehand, if vendors intend to supply hardback editions, if the ordered paperback edition is not available.
- e. The Supplier shall supply all the ordered books within the period (20 days for Indian Publication and 90 days for Foreign Publication from the date or as specified in the Purchase Order.
- f. This order would be treated as cancelled, if the books are not supplied or no report as to availability or otherwise is received within this period.
- g. Librarian should certify on the invoice that the prices quoted there in are the publisher's current prices. And, enclose the stamped price proof along with the invoice.
- h. Payment will be made within 45 days from date of receipt of the invoice.

ASSISTANT ADMINISTRATIVE OFFICER (S)

F.No. 56(2)2019-2020/Admn. IV**TECHNICAL BID****List of English Books**

Sr. No.	Author	Title	Year
1.	Hannon B	Dynamic modeling of diseases and pests	2009
2.	Abrol D.P.	Pests and Pollinators of vegetable and oilseed crops	2019
3.	Paul Y.S.	Fundamentals of plant pathology	2018
4.	Chauhan T.S.	Space Technology and GIS for Disaster Monitoring and Mitigation	2018
5.	Inder Dev	Agroforestry for climate Resilience and Rural livelihood	2019
6.	N.R. Das	Introcuction to crops of India	2018
7.	Dharam Singh	Quinoa	2019
8.	Vinod K. Sehgal	Climate, Agriculture and Man shrinking Biodiversity and sustainability.	2019
9.	Alexender Mc Geogor et.al.	Fundamentals of organic farming & gardening; An Instructors Guide.	2018
10.	Gour H.N.	Physiological and Molecular plant pathology	2018
11.	Ravichandra N.G.	Agrochemicals in plant disease management	2018
12.	Jain L.K.	Manual on Fundamentals at Agronomy	2018
13.	M.L. Jat, S.R. Bhakar S.K. Sharma, A.K. Kothari	Dryland Technology	2 nd Edition
14.	Tiwari, G.N.	Solar energy: fundamentals, design, modelling and applications	2015
15.	Solanki, Chetan Singh	Solar photovoltaics: fundamentals, technologies and applications	2015
16.		India 2018	2018
17.		India 2019	2019
18.	Alan P. Buckle and Robert M. Smith	Rodent Pests and their Control	2015
19.	Vertebrate Pest Council	Proceedings of Vertebrate Pest Conference (VPC) (Hardcopy or CD as per available)	
20.	S.B.Singh, S.Upadhyaya and R.K. Choudhary	Non-Insect Pest and their management	2017
21.	P, Oakley & C. Garforth	Guide to Extension Training	2018
22.	P.K. Mohanty	Basic Statistics	2016

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23.	K.P. Dhamu	Fundamentals of Agricultural Statistics P/B	2018
24.	P.Narain	Diversification of Arid Farming Systems	2009
25.	Superna Sharma & Chanda Arya	Library and Information Science. (Helpful sequences for NET Exam.) Objective Type questions	2017

13.	Dryland Technology	M.L. Jat, S.R. Bhakar S.K. Sharma, A.K. Kothari								
14.	Solar energy: fundamentals, design, modelling and applications	Tiwari, G.N.								
15.	Solar photovoltaics: fundamentals, technologies and applications	Solanki, Chetan Singh								
16.	India 2018									
17.	India 2019									
18.	Rodent Pests and their Control	Alan P. Buckle and Robert M. Smith								
19.	Proceedings of Vertebrate Pest Conference (VPC) (Hardcopy or CD as per available)	Vertebrate Pest Council								
20.	Non-Insect Pest and their management	S.B.Singh, S.Upadhyaya and R.K. Choudhary								
21.	Guide to Extension Training	P, Oakley & C. Garforth								
22.	Basic Statistics	P.K. Mohanty								
23.	Fundamentals of Agricultural Statistics P/B	K.P. Dhamu								
24.	Diversification of Arid Farming Systems	P.Narain								
25.	Library and Information Science. (Helpful sequences for NET Exam.) Objective Type questions	Superna Sharma & Chanda Arya								

Note : The bidder is permitted to offer only a flat discount which will be applicable for all the above Books.

Signature of Bidder

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